








2021 NCAI Fund Victim Services Micro-grant Program



Frequently Asked Questions






About the Micro-grant Program	
❖	How much funding is available?
	The NCAI Fund has approximately \$2.5 million available for this program. We anticipate that most awards will be between \$25,000-\$150,000. In no case will a micro-grant award exceed \$350,000.
❖	What is the project period?
	The anticipated performance period is July 1, 2021 – June 30, 2022.
❖	My tribe is applying for the OVC FY 2021 Tribal Victim Services Formula Funding. How is this funding different?
	The NCAI Fund Micro-grant funding can be used for the same range of activities as the OVC FY 2021 Tribal Victim Services Formula funding. The NCAI Fund’s funding is one-time funding that you can use to supplement any FY 2021 Tribal Victim Services Formula Funding that your tribal nation may receive. If an applicant receives funding from both programs, the activities must be complementary rather than duplicative.
Program Eligibility	
	Who is eligible for funding?
	Federally recognized tribal nations outside of Alaska who did not receive victim services funding from NCAI Fund in 2020. Tribal nations may apply as a part of a consortium of eligible tribal nations or may designate an organization to apply on the tribal nation’s behalf. If your tribal nation is in Alaska, the DOJ has a cooperative agreement with the Denali Commission to ensure funding is available to eligible Alaska tribes. For additional information on the funding offered through the Denali Commission, please visit www.denali.gov/grants .
❖	My nonprofit organization provides victim services for a tribal nation who is eligible for funding. Can I apply on their behalf?
	An eligible tribal nation may authorize an organization to apply on its behalf. The organization will need to submit documentation that they have been designated to apply on behalf of the tribal nation.
❖	My tribal nation would like to apply jointly with three other tribal nations in my area. Can we do this?
	Eligible tribal nations may choose to apply together as a consortium. All members of the consortium must be individually eligible for funding. An award for a consortium of tribal nations cannot exceed \$350,000.

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Application Process	
	<p>Our tribe has not applied for federal funding and does not have a DUNS number. What is that and where do we get one?</p> <p>Obtaining a DUNS number is a free, one-time activity. Call Dun and Bradstreet at 866–705–5711 to obtain a DUNS number or apply online at https://www.dnb.com. A DUNS number is usually received within 2 business days. If you need help, please contact Lonna@tlpi.org for assistance.</p>
	<p>What is required for the application?</p> <p>The Application is available at www.TribalVictimServices.org/request-funding. Applicants will be asked to provide a project proposal and summary budget. Please contact lonna@tlpi.org if you have difficulties accessing the form.</p>
	<p>When is the application due?</p> <p>Applications will be reviewed on a rolling basis, beginning April 1, 2021, until funds are expended.</p>
	<p>What is the application review process?</p> <p>Applications will be reviewed on a rolling basis, beginning April 1, 2021 until funds are expended. All applicants will be vetted for eligibility, against the Federal Excluded Parties List, and for duplication of federal funding.</p> <p>Applications will be reviewed by a combination of internal and external subject matter experts. Selection of awardees will be based on viability of the proposal, geographic distribution, risk of non-compliance with federal statutes, previous access to DOJ Office for Victims of Crime Funding¹, and date application was submitted, if submitted after April 1. The NCAI Fund will make the final determination on all awards.</p>
Resources and Technical Assistance	
	<p>What are victim services?</p> <p>Examples include:</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Victim advocate or victim assistance program <li style="display: inline-block; width: 45%;">• forensic exams <li style="display: inline-block; width: 45%;">• domestic violence shelter <li style="display: inline-block; width: 45%;">• emergency shelter <li style="display: inline-block; width: 45%;">• rape crisis center <li style="display: inline-block; width: 45%;">• transitional housing <li style="display: inline-block; width: 45%;">• child advocacy center <li style="display: inline-block; width: 45%;">• traditional, cultural, or alternative therapy <li style="display: inline-block; width: 45%;">• elder abuse program <li style="display: inline-block; width: 45%;">• transportation, meals, lodging, child care for court or counseling <li style="display: inline-block; width: 45%;">• mental health counseling <li style="display: inline-block; width: 45%;">• restorative justice <li style="display: inline-block; width: 45%;">• substance abuse treatment <li style="display: inline-block; width: 45%;">• legal services

¹ In the event of similarly rated applicants under the selection process, priority will be given to applicants that have not received OVC funds. Under the terms of our agreement with DOJ, priority will be given to tribal nations outside Alaska who did not receive funding from one of the following grant programs in 2018 or 2019: OVC FY 2019 Tribal Victim Services Set-Aside Program; DOJ FY 2019 Coordinated Tribal Assistance Solicitation (Purpose Area 7 Tribal Victim Services); and OVC FY 2018 Tribal Victim Services Set-Aside Program.

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	<p>How can funds be used?</p> <p>Examples include:</p> <ul style="list-style-type: none"> • Salary • Fringe benefits • Travel • Equipment <ul style="list-style-type: none"> ○ Vehicles ○ Security system at victim service facility ○ Remote access equipment in court • Facility costs – rent, utilities, maintenance renovation • Supplies <ul style="list-style-type: none"> ○ Computers, printers, scanners ○ Cell phone ○ Office supplies, furnishings ○ Therapeutic supplies • Emergency or short term needs of victims • Program operating costs • Subcontracts • Indirect costs <p>This is not a complete list. A more detailed list of allowable and unallowable costs can be found at https://tribalvictimservices.org/PDF/2021_Examples_of_Allowable_and_Unallowable_Costs.pdf.</p>
	<p>I need help understanding whether something is an allowable expense under the Micro-grant Program.</p> <p>TLPI can help answer any specific questions about your project. If you need assistance in categorizing an item in your budget, you can request Technical Assistance from the Tribal Law and Policy Institute by contacting Lonna Hunter, lonna@tlpi.org. Examples of unallowable costs include:</p> <ul style="list-style-type: none"> • Law enforcement/prosecution • Crime prevention • Services for offenders • Construction or purchase of real estate • Lobbying • Fundraising <p>A detailed list of allowable and unallowable costs can be found at https://tribalvictimservices.org/PDF/2021_Examples_of_Allowable_and_Unallowable_Costs.pdf.</p>
	<p>We missed a webinar, is there a recording available?</p> <p>Yes. All webinars are recorded and posted on our website at www.tribalvictimservices.org/applicant-resources/. Following the webinar, all PowerPoints and other webinar handouts will be posted here as well.</p>
	<p>If a community would like to develop a community needs assessment to assess currently available data on violence and victimization within the community to develop a strategic plan to address the identified needs, is that an allowable expense?</p> <p>Yes, this is an allowable expense under the 2021 NCAI Fund Victim Services Micro-grant Program funds. You can request funding for both a community needs assessment and to develop a strategic plan for your tribal justice system.</p>
	<p>I need some help filling out the Application, who can I contact?</p> <p>The Tribal Law and Policy Institute is available to offer application technical assistance. You can contact Lonna Hunter at lonna@tlpi.org to request assistance.</p>