















## Frequently Asked Questions

<b>About the Micro-grant Program</b>	
❖	<b>How much funding is available?</b>
	The NCAI Fund has approximately \$11 million available for this program. We anticipate that most awards will be between \$25,000-\$250,000. In no case will a micro-grant award exceed \$350,000.
❖	<b>What is the project period?</b>
	The anticipated performance period is October 1, 2020 – June 30, 2022. DOJ has stated that they will not authorize no-cost extensions if funds are not expended.
❖	<b>My tribe is applying for the OVC FY 2020 Tribal Victim Services Formula Funding. How is this funding different?</b>
	The NCAI Fund Micro-grant funding can be used for the same range of activities as the OVC FY 2020 Tribal Victim Services Formula funding. The NCAI Fund’s funding is one-time funding that you can use to supplement any FY 2020 Tribal Victim Services Formula Funding that your tribal nation may receive. <b>If a tribal nation receives funding from both programs, the activities must be complementary rather than duplicative.</b>
<b>Program Eligibility</b>	
❖	<b>My nonprofit organization provides victim services for a tribal nation who is eligible for funding. Can I apply on their behalf?</b>
	An eligible tribal nation may authorize an organization to apply on its behalf. The organization will need to submit documentation that they have been designated to apply on behalf of the tribal nation.
❖	<b>My tribal nation would like to apply jointly with three other tribal nations in my area. Can we do this?</b>
	Eligible tribes may choose to apply together as a consortium. All members of the consortium must be individually eligible for funding. An award for a consortium of tribes cannot exceed \$350,000.
❖	<b>Why is my tribal nation not eligible?</b>
	Under the terms of our agreement with DOJ, at this time we are able to offer funding only to tribal nations outside of Alaska, who did not receive funding from the OVC FY 2018 Tribal Victim Services Set-Aside Program, OVC FY 2019 Tribal Victim Services Set-Aside Program, or the FY 2019 Coordinated Tribal Assistance Solicitation (CTAS) Purpose Area 7: Tribal Victim Services Program.
	If all available funds are not expended through the current funding opportunity, a second round of funding will be made available to all federally recognized tribal nations, outside of Alaska, in early 2021.
	If your tribal nation is in Alaska, the DOJ has a cooperative agreement with the Denali Commission to ensure funding is available to eligible Alaska tribes. For additional information on the funding offered through the Denali Commission, please visit <a href="http://www.denali.gov/grants">www.denali.gov/grants</a> .
❖	<b>Our tribe is on the list of ineligible tribes and we believe this is in error. Who do we contact?</b>
	If your tribal nation is on the ineligible tribes list and you believe there may have been an oversight, please contact <a href="mailto:microgrants@ncai.org">microgrants@ncai.org</a> .

NCAI Fund Victim Services Micro-grant Program  
Frequently Asked Questions

<b>Application Process</b>	
	<p><b>Our tribe has not applied for federal funding and does not have a DUNS number, what is that? And where do we get one?</b></p> <p>Obtaining a DUNS number is a free, one-time activity. Call Dun and Bradstreet at 866–705–5711 to obtain a DUNS number or apply online at <a href="https://www.dnb.com">https://www.dnb.com</a>. A DUNS number is usually received within 2 business days. If you need help, please contact <a href="mailto:Lonna@tlpi.org">Lonna@tlpi.org</a> for assistance.</p>
	<p><b>What is required for Step 1 of the application?</b></p> <p>Step 1 requires the completion of a Statement of Interest. The Statement of Interest is available at <a href="http://www.TribalVictimServices.org/request-funding">www.TribalVictimServices.org/request-funding</a>. Step 1 of the application process does not require a fully developed proposal. Applicants will be asked to provide a summary statement of the proposed use of funds. Please contact <a href="mailto:lonna@tlpi.org">lonna@tlpi.org</a> if you have difficulties accessing the form. The deadline is June 26, 2020. If you missed the deadline and would like to apply, please contact <a href="mailto:microgrants@ncai.org">microgrants@ncai.org</a>.</p>
	<p><b>What is required for Step 2 of the application?</b></p> <p>Step 2 of the application will open on Monday, July 13, 2020 with a due date of Friday, August 21, 2020. During Step 2, applicants will submit a summary project proposal and summary budget. The NCAI Fund has partnered with TLPI to provide technical assistance to eligible applicants as they complete their project proposals and budgets, and TLPI will be in touch with all applicants during Step 2 of the application process.</p>
	<p><b>I visited the website <a href="http://www.TribalVictimServices.org">www.TribalVictimServices.org</a> and I can't find the full application (Step 2), where is it located?</b></p> <p>The full application will be available on <a href="http://www.TribalVictimServices.org">www.TribalVictimServices.org</a> on Monday, July 13, 2020. A link to Step 2 of the application will be emailed to you after you complete the "Step 1: Statement of Interest." It will include password protected access to complete the full application.</p>
	<p><b>What is the application review process?</b></p> <p>Statements of Interest (Step 1) will be reviewed to determine if applicants are eligible to apply for funding. All applicants will be vetted for eligibility and against the Federal Excluded Parties List. Eligible applicants will be invited via email to submit a full application (Step 2).</p> <p>Full applications (Step 2) will be reviewed by a combination of internal and external subject matter experts. Selection of awardees will be based on viability of the proposal, geographic distribution, and risk of non-compliance with federal statutes. The NCAI Fund will make the final determination on all awards.</p>
<b>Resources and Technical Assistance</b>	
	<p><b>What are victim services?</b></p> <p>Examples include:</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Victim advocate or victim assistance program</li> <li>• domestic violence shelter</li> <li>• rape crisis center</li> <li>• child advocacy center</li> <li>• elder abuse program</li> <li>• mental health counseling</li> <li>• substance abuse treatment</li> <li>• legal services</li> </ul> </li> <li style="display: inline-block; width: 45%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• forensic exams</li> <li>• emergency shelter</li> <li>• transitional housing</li> <li>• traditional, cultural, or alternative therapy</li> <li>• transportation, meals, lodging, child care for court or counseling</li> <li>• restorative justice</li> </ul> </li> </ul>

## NCAI Fund Victim Services Micro-grant Program Frequently Asked Questions

	<p><b>How can funds be used?</b></p> <p>Examples include:</p> <ul style="list-style-type: none"> <li>• Salary</li> <li>• Fringe benefits</li> <li>• Travel</li> <li>• Equipment <ul style="list-style-type: none"> <li>○ Vehicles</li> <li>○ Security system at victim service facility</li> <li>○ Remote access equipment in court</li> </ul> </li> <li>• Facility costs – rent, utilities, maintenance renovation</li> <li>• Supplies <ul style="list-style-type: none"> <li>○ Computers, printers, scanners</li> <li>○ Cell phone</li> <li>○ Office supplies, furnishings</li> <li>○ Therapeutic supplies</li> </ul> </li> <li>• Emergency or short term needs of victims</li> <li>• Program operating costs</li> <li>• Subcontracts</li> <li>• Indirect costs</li> </ul> <p>This is not a complete list. A more detailed list of allowable and unallowable costs can be found at <a href="https://tribalvictimservices.org/wp-content/uploads/2020/05/AppendixA_allowablecosts.pdf">https://tribalvictimservices.org/wp-content/uploads/2020/05/AppendixA_allowablecosts.pdf</a>.</p>
	<p><b>I need help understanding whether something is an allowable expense under the micro-grant program.</b></p> <p>TLPI can help answer any specific questions about your project. If you need assistance in categorizing an item in your budget, you can request Technical Assistance from the Tribal Law and Policy Institute by contacting Lonna Hunter, <a href="mailto:lonna@tlpi.org">lonna@tlpi.org</a>. Examples of unallowable costs include:</p> <ul style="list-style-type: none"> <li>• Law enforcement/prosecution</li> <li>• Crime prevention</li> <li>• Services for offenders</li> <li>• Construction or purchase of real estate</li> <li>• Lobbying</li> <li>• Fundraising</li> <li>• Grant-writing</li> </ul> <p>A detailed list of allowable and unallowable costs can be found at <a href="https://tribalvictimservices.org/wp-content/uploads/2020/05/AppendixA_allowablecosts.pdf">https://tribalvictimservices.org/wp-content/uploads/2020/05/AppendixA_allowablecosts.pdf</a>.</p>
	<p><b>We missed a webinar, is there a recording available?</b></p> <p>Yes. All webinars are recorded and a copy is sent to everyone who registered for the webinar (even if you missed it). Also, you can visit our website at <a href="http://www.TribalVictimServices.org">www.TribalVictimServices.org</a> to view previous webinars and register for upcoming webinars.</p>
	<p><b>Where can I find a copy of the PowerPoint slides?</b></p> <p>The PowerPoint for each webinar will be posted online after the webinar has aired. Please visit <a href="http://www.TribalVictimServices.org">www.TribalVictimServices.org</a> under Technical Assistance to download your copy.</p>
	<p><b>If a community would like to develop a community needs assessment to assess currently available data on violence and victimization within the community to develop a strategic plan to address the identified needs, is that an allowable expense?</b></p> <p>Yes, this is an allowable expense under the NCAI Fund Victim Services Micro-grant Program funds. You can request funding for both a community needs assessment and to develop a strategic plan for your tribal justice system.</p>
	<p><b>I need some help filling out Step 1: Statement of Interest and/or Step 2: Final Application, who can I contact?</b></p> <p>The Tribal Law and Policy Institute is available to offer application technical assistance. You can contact Lonna Hunter at <a href="mailto:lonna@tlpi.org">lonna@tlpi.org</a> to request assistance.</p>